

## IMPORTANT INFORMATION REGARDING CHILD CARE ASSISTANCE BENEFITS

Your Union and your Employer know how difficult it can be to find dependable, affordable child care. As a result, your negotiated benefit package through the UFCW Local 1776 and Participating Employers Health & Welfare Fund (“the Fund”) includes a child care assistance benefit with both “in-network” and “out-of-network” features. The in-network feature provides child care benefits at a cost to participants of only \$10 or \$14 per day per enrolled child. The Fund pays the remainder of the cost.

We are pleased to advise that in-network providers now include Magic Memories’ Royersford and Green Lane locations to provide services to Fund participants and their children (up to age 12). Below is a list of all current Child Care facilities/locations which are considered as “in-network” providers.

**IMPORTANT NOTE: Due to the recent closures related to COVID-19, please be aware that opening days and times may be staggered. Please call your Child Care center for complete details.**

<b>TOP NOTCH TOTS</b>	<b>MAGIC MEMORIES CHILDCARE (Previously Creative Care Childcare)</b>		<b>KIDDIE ACADEMY</b>
<b>Top Notch Tots Child Care</b> 7770 Dungan Road Philadelphia, PA 19111 (215) 722-1567	<b>Magic Memories</b> 3000 Main Street Green Lane, PA 18054 (267) 329-8071	<b>Magic Memories</b> 2118 W. Main Street Jeffersonville, PA 19403 (610) 631-3300	<b>Kiddie Academy of Warminster</b> 260 Veterans Way Warminster, PA 18974 (215) 443-5988
	<b>Magic Memories</b> 955 E. Main Street Collegeville, PA 19426 (610) 489-4523	<b>Magic Memories</b> 3037 Walton Road Plymouth Meeting, PA 19462 (484) 368-3340	
	<b>Magic Memories</b> 25 N 6th Avenue, Royersford, PA 19468 (484) 938-5990		
\$10 flat co-pay per child, per day attended	\$14 flat co-pay per child, per day attended (breakfast, lunch, afternoon snack included)		

If it is not convenient for you to use one of the “in-network” child care centers above, you may use the out-of-network feature of the child care benefit by enrolling your child in any out-of-network center which is licensed by the Department of Public Welfare. If you use an out-of-network center, you will be eligible for reimbursement of up to \$10 per child per day, up to 5 days per week.

## **How to Use the Fund's Child Care Benefit at Out-of-Network Centers**

- To use an out-of-network child care center, the center must first enroll with the Fund Office by providing the Fund with a copy of its certification issued by the Pennsylvania Department of Human Services (or, for other states, the appropriate licensing agency). The center's current license **MUST** be on file at the Fund Office in order for you to receive reimbursement for child care expenses.
- You must pay the center directly for the full cost of child care services up front.
- The Fund Office will supply the approved out-of-network center with monthly attendance sheets for the center to complete (and you to sign) for your child(ren). The center will check off the number of days your child(ren) has(ve) attended, along with a statement as to the amount of tuition you paid to the center for each child listed.
- After the first day of the following month, the monthly attendance sheet must be signed by you and the center. The center will then submit the attendance sheet to the Fund Office for you to be reimbursed a benefit.
- Once the Fund Office receives a completed attendance sheet, it will be verified and processed for payment of the benefit to you in accordance with the terms of the Plan.
- The Fund's out-of-network benefit pays up to \$10 per child per day for up to 5 days of child care per week at approved out-of- network centers.
- There is a 90-day claim filing deadline for out-of-network child care benefits. If the facility fails to file the attendance sheet by the 90-day deadline, your claim will be denied. It is **YOUR** responsibility to ensure that the center submits the attendance sheets within the claim filing deadline.

### **Questions about the child care benefit, or how to use an out-of-network center?**

If you have any questions about the Child Care benefit, please contact the Fund Office at (610) 941-9400, ext. 125, or toll free at (800) 458-8618, or by mail addressed to 3031 B Walton Road, Plymouth Meeting, PA 19462 or by e-mail to [fund@1776funds.org](mailto:fund@1776funds.org).